Dear Marta,

I am the student that you describe in your job description. I am sharp, well-organized, practical, flexible, a multitasker, and accommodating. I also am highly social, approachable, proactive, and possess great communication skills. I am amicable, a problem solver, structured, a good planner, and an organizational star. Finally, I am creative, dedicated, practical, serious and I have high energy levels. The latter five qualities are not part of the job description.

Now, how did I gain all those strengths? I worked quite a few jobs, had leadership positions in a few student associations, worked in all sorts of teams, went out of my way to develop my public speaking, worked on my own goals, and built a few great friendships. So, I had to have all those qualities, otherwise, I couldn’t have managed to become who I am, and move closer to who I want to become.

And why do I want this job? I think it’s an opportunity for me to explore another side of Erasmus University that I am not familiar with. I want to learn more about the practical side of entrepreneurship and innovation by working under Erasmus Enterprise. I want to meet like-minded people, but also different people, with brilliant and challenging ideas and mindsets. Finally, I want to help people and I think I am a brilliant all-rounder, who can shine in this position.

One of my weaknesses is my lack of hard skills. Yes, I am brilliant at mathematics, and it is the hard skill that has served me best thus far. However, it is not enough to keep me satisfied. Hence, it would be a big plus for me to develop at least the foundation for a hard skill through this job.

I hope this cover letter gives you a description of myself and of what I expect from this job. This cover letter is, of course, complemented by my resume. I would be more than happy to present myself during an interview and to have a chance to get acquainted with some of the team members.

Best regards,

Ionuț Hodoroagă